

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

December 4, 2012

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 7:00 p.m.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Ken Fox, Clerk
 Dustin Burns, Member
 Barbara Ryan, Member
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited the audience to join him in reciting the District Mission and then invited Tory Long from the Business Services Department to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
President Bartholomew provided a corrected page for Cajon Park's fundraising plan as party of Consent Item D.4.2. and asked for the Board's approval of the agenda with the corrected page. It was moved and seconded to approve the agenda.

Motion: Ryan Second: Fox Vote: 5-0

President Bartholomew introduced Elana Levens-Craig, Board Member elect.

4. Recognition of Dan Bartholomew for Service on the Board of Education

This was Dan Bartholomew's last Board meeting after deciding not to run for a position on the Board in the election. Dianne El-Hajj, Board vice president said the Board was pleased and proud to have a small recognition honoring the time Mr. Bartholomew served Santee School District. Mr. Bartholomew introduced and recognized his wife and sons and thanked them for their support as the job of a Board Member takes away time from your family. Former Board Member Allen Carlisle spoke, saying he was excited to be here to honor Dan Bartholomew and how much he appreciated their time serving together on the Board. He always joked with Mr. Bartholomew about being high in the intelligence arena and how much he loved spreadsheets. He appreciated his steadiness and ethical code in making decisions. Dan Bartholomew fit right in to this amazing district. Mr. Carlisle thanked him as a citizen for serving for 8 years. Bob Kull thanked Dan Bartholomew for his support when he brought students to the Board who had met a little bump in the road and appreciates all he has done for Santee's kids.

Barbara Ryan shared a couple of stories and said it has really been a pleasure. Even though there have been disagreements, there was never any doubt that he had the students best interests in mind. Mr. Bartholomew has great integrity and has been a tremendous influence for good. She thanked his family for their sacrifices. She thanked Mr. Bartholomew for his service and said it has been a pleasure to know and work with him.

Dustin Burns said it is a sad day for Santee. Dan Bartholomew is an exceptional human being and it has been great having the opportunity to learn from him. Mr. Bartholomew always stood by his convictions and brought many different aspects to the Board. Mr. Bartholomew brought a sense of humor to the Board and Mr. Burns will miss him as a Board member and as a friend.

Ken Fox said he learned something at every meeting and Dan Bartholomew was a big part of that. Dan kept the Board on track and it has been a privilege and a pleasure to serve with him.

Dianne El-Hajj presented Mr. Bartholomew with the book, *Team of Rivals*, as a thank you from the children and Board of Education of Santee School District. The Board members will all sign it. Mrs. El-Hajj also presented, as a thank you for his service as Board president, a U.S. flag flown over the Capitol on November 16, 2012 in honor of his retirement. The Board wished to thank him for his time and wisdom and he will be greatly missed.

Mr. Bartholomew shared that when he became unhappy with something in the District, instead of just complaining, he ran for the Board and became part of the decision makers. He came from a military and business background. He never thought he would be come as close to the others as he has. The honor of serving one's community is an honor and is not to be taken lightly. Public service teaches patience, humility, and compromise. He learned to respect opinions and trust judgments of others. He said the world changes so quickly and there is great change in public education. He knows the Board has been able to overcome many challenges and provide for the students in our community. Santee comes together as a family and does what it takes to get kids educated. Mr. Bartholomew expressed his pleasure working on the Board and with each of the Board members. He thanked Cabinet members, Principals, and all of the staff for the great job they do.

The Board adjourned the meeting at 7:54 p.m. for a reception honoring Mr. Bartholomew. Following the reception, the Board returned to public session at 8:29 p.m.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

3. Spotlight: Green Apple Day at Pepper Drive School and Balfour Beatty Construction

Karl Christensen shared how very much the District appreciated efforts of numerous people who gave of their time and talent to provide some much needed improvements at Pepper Drive. On Saturday, September 29, 2012, Christina Becker and Michelle Reiner from Balfour Beatty Construction coordinated work for the 1st Annual Green Apple Day in San Diego, sponsored by the San Diego Green Building Council. This project provided work on several needed projects at Pepper Drive as well as training of approximately 25 teachers in becoming Green Classroom Professionals. Christina Becker provided a brief synopsis of the events of that day and introduced the representatives from Balfour Beatty Construction and the San Diego Green Building Council who donated their time and effort to make this endeavor possible. A video presentation of the Green Day at Pepper Drive was shown.

Sean Hulen, vice president of Balfour Beatty and a Board Member of the San Diego Green Building Council, thanked the District for letting them provide this service. It was great working on the construction side and the education side. There was approximately \$12,000 raised for the materials. It was a great benefit to be able to educate teachers about sustainability. The San Diego Green Building Council is interested in studying attendance and test scores and would like to partner with Santee School District to study how improved and "green" facilities benefit the students who are learning in them. Balfour Beatty Construction is proud to work for Santee School District. Member El-Hajj visited Pepper Drive that day and said it was wonderful to see so many people working so hard, especially on a very hot summer day. This project meant a great deal to the Pepper Drive staff. President Bartholomew said he appreciates how Balfour Beatty Construction has engaged with us and the community. They have been a great community partner, beyond just the construction of our buildings.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Establish Date and Time of the Board of Education Annual Organizational Meeting**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Approval of Consultants and General Service Providers**
- 2.7. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative**
- 2.8. **Adoption of Resolutions Authorizing Specific Designated Agents**
- 3.1. **Approval of Proposal for Demolition Hazmat Services at Pepper Drive School with Western Environmental and Safety Technologies, Inc. (WEST)**
Approval of Fire Service Installation by Helix Water District for Pepper Drive School
- 3.2. **Award of Bid for Demolition and Removal of Remaining Portables at Hill Creek School**
- 4.1. **Approval of Re-Appointment of a Representative to the Community Advisory Committee, East County Special Education Region (SELPA)**
- 4.2. **Approval of 2012-13 School Site Fundraising Plans (with correction)**
- 4.3. **Approval of Master Contract with Vista Hill for Two Mental Health Rehabilitation Specialists**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of Revisions to the Certificated Non-Management Evaluation Procedures**

It was moved and seconded to approve Consent Items.

Motion: *El-Hajj* **Second:** *Burns* **Vote:** *5-0*

G. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

1.1. California School Boards Association (CSBA) Delegate Assembly Call for Nominations

Each year at this time the Board is asked to nominate Board members to vacant seats on CSBA's Delegate Assembly for region 17. This year there are 7 vacancies created by terms ending. Member Ryan said she would love to serve another term. Member Ryan shared there will be 3 additional vacancies that will result in appointments because 3 delegates were not re-elected to their Boards. Member Ryan moved to nominate all of members whose terms are expiring for another term on the Delegate Assembly.

Motion: *Ryan* **Second:** *Burns* **Vote:** *5-0*

1.2. Board Legislative Goals

Dr. Pierce reported it is time to revisit the Board's legislative goals. Administration has reviewed and provided recommended revisions to last year's legislative goals. Member Ryan, reporting as the Board's legislative representative, believes the revisions are fine. She asked if the Board may want to make a statement about "weighted student formula." There may be some legislation brought forward. In reviewing the goals, # 5 addressed it but it should include the words, "weighted students formula."

Member Ryan shared there was going to be legislation introduced regarding parcel tax vote threshold reductions. The Board may want to include a statement for that. President Bartholomew said he believes there are too many priority goals and they should be narrowed down to very specific Santee things that could be carried. Visits to legislators will be scheduled.

Member Burns approval with the addition of "weighted student formula" language added to goal #5.

Motion: *Burns* **Second:** *Ryan* **Vote:** *5-0*

2.1 Approval of First Period Interim Report

Karl Christensen said the First Interim Report looks better than the adopted budget since the passage of Prop 30. He presented a snapshot of several funds. He reported small deficit spending in both the restricted and general funds. There was a general fund contribution to the State Preschool this year of \$38,000. The Cafeteria fund has a \$225,000 projected deficit in spending. Cathy Abel has shared there are expenditures that were budgeted higher than actual costs, therefore, the deficit may decrease some. They have a fund balance that will absorb the deficit spending for several years. There may be a need to increase the paid lunch price in the near future due to requirements for receiving State and Federal lunch reimbursements. Project SAFE shows an inter-fund transfer of \$160,000 into fund 63. Administration has reviewed expenditures and revenue projections. Their revenue is not meeting the projections due to a drop in participation. Administration continues to have discussions about how the deficit can be resolved. We need to react now and are looking at savings this year as well as into the next years. The multi-year projection anticipates no COLAs and shows the reserve drops over the next three years and ends at 7.98% in 2015-16.

The cash flow summary uses fund 17 for cash with a possible need for a County treasury loan. Prop 30 money is being held by the State because the tax does not go into effect until January 2013.

Member Ryan said districts were going to try to get some of the money back that the State did not pay school districts, which would help to prevent a negative cash flow.

Mr. Christensen shared an analysis of the Project SAFE revenue and expenditure history. Each year for the last 4 years, they have been deficit spending but had a large carryover to cover the deficit. There is a need to decrease expenditures. He provided a participation report showing a drastic decrease in 2012. One reason may be the fee increase but the financial impact of the economy on families is impacting the program as well. Member Burns asked if we are asking our clients if they are satisfied with the program. Pam Brasher, Director, said a big portion of the decrease was caused by the increase in rates at the late start schools. She said there was discussion about a possible tiered start time. Ms. Brasher is considering how the program can do business differently instead of raising rates. Member Burns asked if surveys were sent out to clients or to leaving families. Ms. Brasher said parents have not been surveyed about the program but she hears a lot of them have lost their job, are on maternity leave or disability leave, or grandparents are now caring for kids. Member Burns would like to see parents surveyed to see what the satisfaction level is. Ms. Brasher said she is often asked why we don't offer an employee discount. Employee discounts used to be offered but because we could not afford to offer it to all employees it had to be discontinued. She was asked if La Mesa-Spring Valley offers an employee discount. She was not certain but will check. Mr. Christensen shared that another trend is the beginning count is greater than the end of the year count. Administration will continue looking at costs reductions that will include credit card fees reduction, staffing costs reductions, and attrition. They are already making a change in purchasing snacks from Costco at a lower cost and Cathy Abel is looking at a program that can use free and reduced status for some reimbursement for the snacks. President Bartholomew said the cost of centralized staff seemed quite high. Mr. Christensen said the budget being developed also provides for a gradual payback of the fund borrowing from the general fund and YALE.

Member Ryan said we may also be impacted with health care reform and we may be required to offer benefits to everyone. Companies that do not may be penalized.

Mr. Christensen shared the original and revised school allocations. He shared the need to set aside more funds in centralized Title 1 because of Program Improvement. The reduction was 14%, greater than the 10% projected and the EIA increased. Prop 21 Lottery increased by \$80,000, more than projected, and those funds can only be used for instructional materials and professional development. He proposed increasing the centralized budget from \$20,000 to \$40,000, and distributing the rest of funds to schools. Member Burns asked what was needed at the centralized level. Stephanie Pierce shared there is a need for ELD curriculum supplemental material, additional curriculum, assessment workshops, and staff development from the County around Common Core Standards.

Member Burns moved to approve the First Interim Report for the 2012-13 fiscal year with a positive certification.

Motion: Burns **Second:** Fox **Vote:** 5-0

2.2. Approval of Monthly Financial Report

Karl Christensen presented the monthly financial report for October 2012 and shared the budget revisions report is the same as presented for the First Interim Report. The District ended the month of October with a General Fund cash balance of a little less than \$3.1 million

Motion: **Ryan** **Second:** **Burns** **Vote:** **5-0**

2.3. Discussion Regarding Various Facility-Related Issues and Funding Considerations

Karl Christensen brought this item for information only pertaining to several facilities related issues. Back in January there was discussion about the possibility of expanding the YALE Preschool program using the former location of Cajon Park Junior High. At that time, the potential project was divided into 2 phases with the second phase being contingent upon receiving joint use funding from the State. Our joint use application was returned for this project without funding, making Phase 2 of the YALE preschool expansion not viable at this time. Phase 1 was estimated to cost approximately \$205,000 for site work and provision of portable buildings. The plan was for YALE preschool to pay about \$40,000 annually for lease payments on the buildings once they were operational. Since YALE does not have sufficient funds to contribute towards startup costs and an annual lease payment, administration does not consider expansion a viable option at this time. Mr. Christensen reminded the Board that at that time they committed \$200,000 general fund dollars, from some one-time funds received in 2011-12, for the YALE preschool expansion. He asked the Board if they would like to consider using these funds towards other needed projects without affecting the reserve. Mr. Christensen listed several needed projects:

- a. Warehouse roof: This is the original roof from the 1940s and is leaking. Paper products and equipment are stored in the warehouse making us susceptible to significant loss. The cost to repair the roof is estimated at \$20,000
- b. Digging a well at Hill Creek: This is a potential project that could save \$22,000 to \$25,000 per year in irrigation costs. This project is on the list generated by the Fiscal Accountability Strategic Action Team
- c. Special Education Personnel: There is a need to address specific needs of Special Education students by providing additional specifically trained personnel, such as came to the Board tonight and must be paid from general fund dollars.

He asked the Board to discuss and provide direction to Administration regarding whether to un-commit the \$200,000 for the YALE Preschool expansion, and if so, whether to allocate the funds for repair of the warehouse roof, digging a well at Hill Creek, or any other priorities they may have.

Mr. Christensen also shared that last year the Board allocated \$20,000 to reconfiguring the knowledge pathways at Chet F. Harritt and Hill Creek to make them more closely match the one at PRIDE. Estimates indicate the full project will cost approximately \$33,000. He asked if the Board still wished to move forward on that project.

Member El-Hajj said the special education issues are critical and she would prefer to hold off on the path of knowledge reconfiguration. Member Burns prefers to keep the funds designated as they are. Member Ryan would like to explore if YALE to see if they could accommodate more children, then maybe the site could be used. The Board would like additional information with quantified costs to expand at Cajon Park and if YALE could increase participation at other sites without using the Cajon Park site. The Board wished to keep the funds committed status quo at this time. The Board directed Administration to put reconfiguration of the knowledge pathways on hold at this time.

2.4. Adoption of Resolution #1213-12 to Apply for a Low Interest Loan with the California Energy Commission for Solar Energy Improvements at Eight Schools

Karl Christensen reported that Administration has been continuing to monitor the situation at the PUC regarding the SDG&E rate case that could potentially make existing and future solar projects economically infeasible. There is the possibility of a settlement agreement with SDG&E that would essentially give a school district the same SDG&E bill experience for a solar project as is currently experienced, at least for the next 4 years. We are also working on submitting an application for California Solar Initiative incentive payments for future projects in case the settlement agreement requires it. There is also the possibility that the current DG-R rate tariff for solar might stay the same or be implemented as SDG&E proposes. We will not know for another couple of weeks.

In the meantime, our authorization to issue Clean Renewable Energy Bonds expired in October and we are uncertain as to when a new window period to apply for CREBs might be opened. Consequently, staff has been exploring other financing options. The 1% interest loan offered by the Energy Commission might be a viable alternative. It is not known at this time whether this option would be a viable option. Initial estimates indicate the loan would only fund a

portion of the total cost of installation and the risk to the general fund may be too large. Nonetheless, we would like to apply and do some more research and analysis. A Board resolution is required by the Energy Commission to make this an option if we desire. A resolution does not obligate us to take the loan. Member Ryan moved to adopt Resolution #1213-12 to submit an application to the California Energy Commission for a low cost loan to fund solar generation projects.

Motion: **Ryan** **Second:** **El-Hajj** **Vote:** **5-0**

H. BOARD COMMUNICATION

Member Ryan reported on the CSBA Delegate Assembly and shared there is a lot of focus on wellness in schools. There were a few CSBA bylaw incidental changes made. She received some great information at the conference and shared a document about how schools districts are moving forward addressing benefits costs. She attended workshops on 21st century learning and one on school funding. Member Ryan said she heard about grants that she has never heard about before, such as one for seismic retrofitting. There was also information about a "high performance incentive program" which we may qualify for. CSBA introduced their new campaign, "Stand Up for Education." The Delegate Assembly lost 3 members who were not reelected to their boards. She recommended Board Members visit the CSBA website and for the video of the 3rd general session, which was really good and very informative.

Member Burns reported he received a call and met with a dad regarding not having a middle school sports program. He understands Lakeside runs a program using volunteers and would like Administration to see how it is done.

Member Burns shared that a couple of years ago the principals and superintendent supported the Camp Cuyamaca Outdoor Education 8th grade leadership program. The Board would be very proud of our 8th graders who are participating and how well they are representing Santee School District and as ambassadors of their schools. Member Burns did not make the calendar meeting but would like to discuss possibly changing the order of the process. He believes the Board should begin the discussion about the calendar before it is presented to the committee. Administration said they would be glad to get Board input on a calendar before it goes to the committee.

Member El-Hajj will attend the ICOC meeting on December 5th to help provide an overarching message of the entire CIP program. The Board wants to help the ICOC members understand their actions and the reasons for the actions.

Dr. Cathy Pierce shared there may be a need for a budget workshop in January after the Governor releases his budget. Administration will attend a workshop on January 16th. She proposed holding a Board budget workshop on January 29 at 5:00 p.m. Board members checked their calendars and agreed to meet on January 29 at 5:30 p.m. Member Ryan said Dan McAllister will be meeting with the San Diego County School Board Association on January 30th.

I. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8) *Purpose: Negotiations*
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8) *Purpose: Negotiations*
Agency Negotiator: Karl Christensen, Asst. Superintendent
Employee Organization: Classified School Employees Association
3. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
4. **Public Employee Evaluation** (Govt. Code § 54957)
Superintendent

The Board entered closed session at 10:05 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 12:35 a.m. No action was reported.

K. ADJOURNMENT

The December 4, 2012 regular meeting adjourned at 12:35 p.m.